



THE RECYCLE WORKS LIMITED

COMPANY ENVIRONMENTAL SUSTAINABILITY

The Recycle Works recognizes the need for everyone to **improve** Environmental performance. This we are trying to do and we hope to encourage others to do so too.

We are really keen on **improvement** rather than a critical approach. So in order to improve our practices and our habits we are embarking on a project to do the following:

1. Publish our on-going in house policy and keep it updated.
2. Publish the environmental criteria of our products and update these whenever there is some improvement to add.

Initially we will start with ourselves, then we will follow up with the environmental criteria from our suppliers' products. If some of these products are not scoring well on the environmental scale we will not discontinue these items as a matter of course. We will press for improvements.

In addition

1. As a company we try to support Local Communities in any activity relating to local schools and village activities, where possible.
In addition, staff living in the village, voluntarily support both the village and the school.
2. We try to use all of our resources in a responsible manner. That is, we turn off all electrical equipment, lights and computer monitors at night. There is no heating when we are not on the premises. Water use is kept to a minimum and is only used for the dipping tank and in the washrooms.
3. Waste: All in-coming packaging is recycled and reused where possible. We collect and use waste corrugated from our neighbours. Waste paper goes into a community paper skip to which all the tenants subscribe. Confidential matter, such as traceable addresses are burnt. Weekly non-recyclable waste amounts to roughly one plastic bag a week for the whole unit. Waste plastic and containers are taken to Preston Recycling for recycling. Waste wooden product and sawdust is reused and recycled. Energy consumption is restricted to heating, lighting and several electrical appliances tested annually. There are no emissions from manufacture and the Fork Lift truck is tested for emissions and is certificated on a regular basis.
4. We endeavor to buy all of our packaging, paper, inks and print from sustainable sources
5. All products are evaluated on their environmental impact, either in use and/or in composition and carbon footprint.
6. The Recycle Works operates an equal opportunities employment policy.
7. The Recycle Works Limited works every day under the banner LOVE YOUR ENVIRONMENT